

MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE
HELD ON JUNE 11, 2024

PRESENT: **MAYOR: PETER NICHOLSON, RORY ANDERSON, ERICA THIELE,
AND TERRY WILLEMS, ERIN RICHARD**

REGRETS:

STAFF: **Public Works & Transportation Supervisor – Ryan Richard
Administrator – Pierrette Woynarski**

CALL TO ORDER:

A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR NICHOLSON AT 5:02 pm
Carried.

01/06/2024 -Agenda

RICHARD, ERIN That the agenda be adopted as presented.

Carried.

Delegation: none

Public Works & Transportation Supervisor

02/06/2024 Public Works & Transportation Supervisor's Report

THIELE, ERICA That the Foreman's oral & written report be accepted as presented and filed
accordingly.

Carried.

Business arising: -

03/06/2024 – May 14, 2024, minutes

WILLEMS, TERRY That the minutes from the Regular Meeting of Council held on May 14, 2024,
be accepted, and adopted as presented.

Carried.

Financials:

04/06/2024 – Finances

RICHARD, ERIN That the Village of Drake council members accept and approve the Statement of
financial Activities and the Bank Reconciliation, as presented. AND That the
Accounts Payable including Cheque numbers 7418 - 7449 plus, EFT Manual
533-Man to 542-Man Totaling \$47,442.65 be approved for payment and form part
of these Minutes.

Carried

Correspondence:

Business Arising from Correspondence:

05/06/2024 – Letter from Carlton Trail 4H Club requesting sponsorship

THIELE, ERICA That the Village of Drake will provide a \$100.00 cash sponsorship to the Carlton 4H
Club's achievement day,

Carried.

06/06/2024 - Correspondence

WILLEMS, TERRY That all Correspondences be accepted as presented and filed accordingly.
Carried.

Committee Reports:

- a) REACT (Terry)
- b) Cemetery (Rory)
- c) Wheatland Regional Library Board (Peter)
- d) Manitou Regional Park (Erica)
- e) Fire Board (Rory)
- f) Carlton Trail Health Foundation (Peter)
- g) MSMA (Erin)
- h) Housing Authority (Erin)
- i) Recreation Board (Erin)
- j) Revitalization committee (Erin & Erica)

07/06/2024 – Committee Reports

RICHARD, ERIN That council accept the oral reports as presented.
Carried.

08/06/2024 – Administrator Report

ANDERSON, RORY That we accept the administrator’s oral report as presented.
Carried.

New Business:

09/06/2024 - FCM's Green Municipal Fund

RICHARD, ERIN That the Village of Drake council directs the Administrator to submit a pre-application for GMF funding. And once eligibility is determined to complete a full application for the GHG Reduction Pathway Retrofit Capital Projects
Carried.

10/06/2024 - Contract grass cutting for 2024


RICHARD, ERIN That the Village of Drake council members approve of the contracting Ron Quenelle to cut grass for the season of 2024 at a rate of \$18.00 /hr. for up to 16 hours per week. And the Administrator will write up a contract for the service.
Carried.

11/06/2024 - Waterworks Compliance Human Consumption & Lagoon Compliance Inspection reports

THIELE, ERICA That Council has reviewed these reports, and the Administrator will forward approved documents to WSA.
Carried.

12/06/2024 - Quality Assurance and Quality Control Policy

ANDERSON, RORY That the Village of Drake Council members approve of policy UT – 002 Quality Assurance and Quality Control Policy
Carried.



PW

13/06/2024 Waterworks committee appointment

NICHOLSON , PETER That the Village of Drake Council appoint Terry Willems and Rory Anderson for the Waterworks committee members.

Carried.

14/06/2024 - Recommendations from Waterworks Compliance and Lagoon Compliance reports

WILLEMS, TERRY That the Village of Drake Council requests the Administrator to obtain quotes for the following, as per recommended in the inspection report.

- the replacement of the reservoir seals,
- extend and raise the reservoir lids.
- get a quote for filtering system to decrease manganese
- purchase new motor and blower for ventilation for wet well

Carried.

15/06/2024 - Removal of metals and waste material in Village Shop

ANDERSON, RORY That the Village of Drake Council have authorized the Administrator to contact Codey Longmen to remove all redundant and unneeded metal from the Village shop.

Carried.

16/06/2024 - Subscription renewal for NAMS+

RICHARD, ERIN That the Village of Drake Council authorizes the Administrator to renew the Subscription for NAMS+ (f needed) before June 30, 2024,

Carried.

17/06/2024 – Next Regular Meeting

WILLEMS, TERRY Moved that the next Regular meeting of the Council of the Village of Drake be held on Thursday July 18, 2024 , at the Village office on 117 Francis Street (5:00 PM)."

Carried

Adjournment:

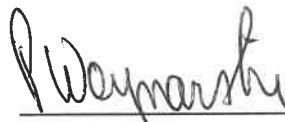
18/06/2024 - adjournment

WILLEMS, TERRY That this meeting of the Council will now be adjourned at 6:25 p.m.

Carried.



Mayor



Administrator