

**MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE  
HELD ON MARCH 11, 2024**

**PRESENT:**           **MAYOR; PETER NICHOLSON, RORY ANDERSON, ERICA THIELE,  
AND TERRY WILLEMS, ERIN RICHARD**

**REGRETS:**

**STAFF:**           **Public Works & Transportation Supervisor – Ryan Richard  
Administrator – Pierrette Woynarski**

*CALL TO ORDER:*

**A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR NICHOLSON AT 5:00 pm  
*Carried.***

***Delegation: Chris Kirk from Quantum Diamond Solutions R/O***

***01/03/2024 Public Work Foreman's Report***

***ANDERSON, RORY***       That the Foreman's oral report be accepted as presented and filed accordingly.

***Carried.***

***02/03/2024 -Agenda***

***WILLEMS, TERRY***       That the agenda be adopted as presented.

***Carried.***

*Business arising: -*

***03/03/2024 – Rescind resolution 10/02/2024 Online Payments for Government remittances.***

***RICHARD, ERIN***       That council rescind resolution 10/02/2024 as it is not needed and insecure.

***Carried.***

***04/03/2024 – February 12, 2024, Minutes***

***THIELE, ERICA***       That the minutes from the Regular Meeting of Council held on February 12,  
2024, be accepted, and adopted as presented.

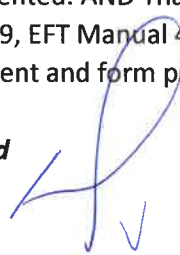
***Carried.***

*Financials:*

***05/03/2024 – Finances***

***THIELE, ERICA***       That the Village of Drake council members accept and approve the Statement of  
financial Activities and the Bank Reconciliation, as presented. AND That the  
Accounts Payable including Cheque numbers 7309-7339, EFT Manual 498-Man  
to 510-Man Totaling \$40,908.49 be approved for payment and form part of  
these Minutes.

***Carried***



*Correspondence:*

- a) Lanigan Co-operative Daycare
- b) SUMA – Leadership Development Program
- c) Town of Nipawin – Municipal Governance Workshop
- d) REACT - update on curbside pickup.
- e) MSMA Planning District

*Business Arising from Correspondence:*

**06/03/2024 - Lanigan Co-operative Daycare**

**RICHARD, ERIN** That the Administrator replies to the Lanigan Daycare request, that the Village of Drake is not in a financial position to donate at this time, however, would like more information in the future.

**Carried.**

**07/03/2024 - Correspondence**

**WILLEMS, TERRY** That all Correspondences be accepted as presented and filed accordingly.

**Carried.**

*Committee Reports:*

- a) REACT (Terry)
- b) Cemetery (Rory)
- c) Wheatland Regional Library Board (Peter)
- d) Manitou Regional Park (Erica)
- e) Fire Board (Rory)
- f) Carlton Trail Health Foundation (Peter)
- g) MSMA (Peter & Erin)
- h) Housing Authority (Erin)
- i) Recreation Board (Erin)
- j) Revitalization committee (Erin & Erica)

**Committee Reports**

**08 /03/2024 – Committee Reports**

**ANDERSON, RORY** That council accept the oral reports as presented.

**Carried.**

**09/03/2024 – Outdated History Books**

**NICHOLSON, PETER** That the Administrator advertises the sale of outdated history books for \$10.00 each and retains two copies for the Village's archive.

**Carried.**

**10/03/2024 – Mayor and Administrator Report**

**WILLEMS, TERRY** That we accept the mayor and administrator's oral report as presented.

**Carried.**

**11/03/2024 - Appointing a Designated Officer – Nuisance Bylaw**

**THIELE, ERICA** That the Designated Officer to whom responsibility is assigned to administer and enforce the Nuisance Abatement Bylaw, for the Village of Drake for 2024 shall be Ryan Richard, Village Public Works & Transportation Supervisor.

**Carried**

**12/03/2024 - Appointing a Designated Officer – Pest Control Office and Animal Control**

**ANDERSON, RORY** That the Designated Officer to whom responsibility is assigned to administer and enforce the Animal Control Bylaw, and the Pest Control Officer for the Village of Drake for 2024 shall be Ryan Richard, Village Public Works & Transportation Supervisor.

**Carried**

**13/03/2024 - RO Water System**

**ANDERSON, RORY** That the Village of Drake council directs the administrator to send RFPs to contractors for a new RO system for the Village of Drake.

**Carried.**

**14/03/2024– Bylaw 2024-02 The Nuisance Abatement Bylaw**

**THIELE, ERICA** That Bylaw 2024-02, known as the “Nuisance Abatement Bylaw”, be read a “first time”. A Bylaw to provide for the abatement of nuisances, including property, activities, or things that adversely affect: the safety, health pr welfare of people in the neighbourhood, people’s use and enjoyment of their property or the amenity of a neighbourhood.

**Carried.**

**15/03/2024– Bylaw 2024-02 The Nuisance Abatement Bylaw**

**WILLEMS, TERRY** That Bylaw 2024-02, known as the “Nuisance Abatement Bylaw”, be read a “second time”. A Bylaw to provide for the abatement of nuisances, including property, activities or things that adversely affect: the safety, health pr welfare of people in the neighbourhood, people’s use and enjoyment of their property or the amenity of a neighbourhood.

**Carried.**

**16/03/2024– Bylaw 2024-02 The Nuisance Abatement Bylaw**

**RICHARD, ERIN** That Bylaw 2024-02, known as the “Nuisance Abatement Bylaw”, be read a Third and Final reading be given, at this meeting to Bylaw 2023-04, known as the “Nuisance Abatement Bylaw”, A Bylaw to provide for the abatement of nuisances, including property, activities or things that adversely affect: the safety, health pr welfare of people in the neighbourhood, people’s use and enjoyment of their property or the amenity of a neighbourhood.

**Carried.**

**17/03/2024– Bylaw 2024-03 Snow Removal Bylaw**

**ANDERSON, RORY** That Bylaw 2024-02, known as the “Snow Removal Bylaw”, be read a “first time”. A Bylaw to provide the safety and welfare of people and the protection of people and property, and streets, including temporary and permanent openings and closings.

**Carried.**

**18/03/2024– Bylaw 2024-03 Snow Removal Bylaw**

**WILLEMS, TERRY** That Bylaw 2024-03, known as the “Snow Removal Bylaw”, be read a “second time”. A Bylaw to provide the safety and welfare of people and the protection of people and property, and streets, including temporary and permanent openings and closings.

**Carried.**



**19/03/2024– Bylaw 2024-03 Snow Removal Bylaw**

**RICHARD, ERIN** That Bylaw 2024-02, known as the “Snow Removal Bylaw”, be read a Third and Final reading be given, at this meeting to Bylaw 2023-04, known as the ““Snow Removal Bylaw “. A Bylaw to provide the safety and welfare of people and the protection of people and property, and streets, including temporary and permanent openings and closings.

**Carried.**

**20/03/2024– Policy TR – 01 Snow Removal Policy**

**THIELE, ERICA** That the Village of Drake council approve the Snow & Ice Removal Policy and its Priorities.

**Carried.**

**21/03/2024 – Well #4 Land Acquisition**

**THIELE, ERICA** That the Village of Drake council directs the administrator to contract Meridian to survey the land needed to acquire Well #4.

**Carried.**

**22/03/2024– Approval of Audited Financial Statement**

**THIELE, ERICA** That the Village of Drake council approve the 2023 Audited Financial Statements as presented, And That the Mayor and Administrator be authorized to sign the Management's Responsibility and the Representation Letters.

**Carried**

**23/03/2024– Finances – Subsequent changes**

**NICHOLSON, PETER** That there have been no subsequent events occur or contingencies arise, from December 31, 2023, up to the date the audited financial statements were approved, that would have a material impact on the financial statements approved.

**Carried**

**24/03/2024 – Next Regular Meeting**

**THIELE, ERICA** Moved that the next Regular meeting of the Council of the Village of Drake be held on April 24, 2024, at the Village office on 117 Francis Street (5:00 PM).

**Carried**

Adjournment:

**25/03/2024 - adjournment**

**THIELE, ERICA** That this meeting of the Council now be adjourned at 7:03 p.m.

**Carried.**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator