

**MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE
HELD ON JANUARY 17, 2024.**

**PRESENT: MAYOR PETER NICHOLSON, RORY ANDERSON, ERICA THIELE, ERIN RICHARD, AND
TERRY WILLEMS**

REGRETS:

**STAFF: Administrator – Pierrette Woynarski
Public Works & Transportation Supervisor - Ryan Richard**

CALL TO ORDER:

**A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR, PETER NICHOLSON AT
5:03 pm**

Carried.

Public Work Foreman's Report

01/01/2024 Public Work & Transportation Supervisor Report

WILLEMS, TERRY That the Supervisor's oral and report be accepted as attached and filed accordingly.

Carried.

02/01/2024 -Agenda

RICHARD, ERIN That the agenda be adopted as presented and amended.

Carried.

03/01/2024 – Adopt minutes, from December 18, 2023, regular meeting of council.

THIELE, ERICA That the minutes from the Regular Meeting of Council held on December 18, 2023, be accepted, and adopted as presented.

Carried.

Business arising:

Financials:

04/01/2024 – Finances

ANDERSON, RORY That the Village of Drake council members accept and approve the Statement of Financial Activities and the Bank Reconciliation, as presented. AND That the Accounts Payable, including Cheque numbers 7247-7284 plus EFT Manual 497, totaling \$98,362.22 be approved for payment and form part of these Minutes.

Carried

Delegation:

Correspondence

- a) Minister of Government Relations – National Building Code
- b) Carley Wild – Dudley and Associates Auditor
- c) Community Building Fund – Emergency Generator for WTP accepted
- d) Provincial Traffic Safety Fund Grant - Walking path solar lights and streetlight
- e) BHP – Aggregate hauling CCASK Construction Code Authority
- f) REACT – increase Tag-A-Bag fees

05/01/2024 - Correspondence

WILLEMS, TERRY That all Correspondences be accepted as presented and filed accordingly.
Carried.

Committee Reports:

- a) REACT (Terry)
- b) Wheatland Regional Library Board (Peter)
- c) Manitou Regional Park (Erica)
- d) Fire Board (Rory)
- e) Carlton Trail Health Foundation (Peter)
- f) MSMA (Erin)
- g) Housing Authority (Erica)
- h) Recreation Board (Erin)
- i) Revitalization committee (Erin & Erica)

06/01/2024 – Committee Reports

THIELE, ERICA That council accepts the oral reports as presented.

Carried.

Mayor's Report

Administrator Report

07/01/2024 - Administrator Report

RICHARD, ERIN That we accept the administrator's oral report as presented.

Carried.

New Business:

08/01/2024 - Administrator's Bond

THIELE, ERICA That in compliance with The Municipalities Act s. 113(2), the Employee Fidelity Bond in the amount of \$500,000 through SGI Policy # Z 08503905-5 for all employees of the Village of Drake be ACCEPTED as being current and in order.

Carried.

09/01/2024 - Building Inspector appointee

ANDERSON, RORY That the council members for the Village of Drake appoint Norbert Leblanc as the building inspector for 2024 who has partnered with the Construction Code Authority of SK. (CCASK), And that the Mayor and Administrator sign the Building Standard Management and Code Regulation Services Agreement with CCASK.

Carried.

10/01/2024 -SGI Provincial Traffic Safety Fund Grant

RICHARD, ERIN THAT the Administrator be authorized to proceed with contacting the contractors to install new streetlights at 330 Sask. Ave and Norreys and Highway 20 as the Village received 100% funding for these two items.

Carried.



11/01/2024 - Spring Workshop Municipal Elections

THIELE, ERICA THAT Administrator and Assistant (Poll clerk) be authorized to attend the RMAA Spring workshop in Wadena on March 28, 2024, and THAT all expenses be paid according to schedule.

Carried.

12/01/2024 – Bylaw 2024-01, Respecting Buildings adopting new after recommended changes Building and Technical Standards branch.

WILLEMS, TERRY That Bylaw 2024-01, known as the Building Bylaw, be read a “first time”. A Bylaw to National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations, and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

Carried.

13/01/2024 - Bylaw 2024-01, Respecting Buildings adopting new after recommended changes Building and Technical Standards branch

RICHARD, ERIN That Bylaw 2024-01, known as the Building Bylaw, be read a “second time”. A Bylaw to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations, and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

Carried.

14/01/2024 - Bylaw 2024-01, Respecting Buildings adopting new after recommended changes Building and Technical Standards branch.

THIELE, ERICA That Bylaw 2024-01, known as the Building Bylaw, be read a Third and Final reading be given at this meeting to Bylaw 2023-04, known as the Building Bylaw. A Bylaw to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations, and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

Carried.

15/01/2024 – New Meters and touchpad sensors

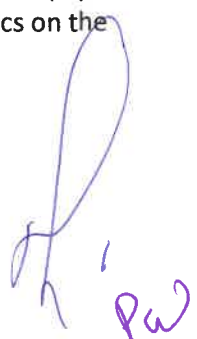
RICHARD, ERIN That the Village of Drake Council authorizes the Administrator to accept the quote from KTI for \$2411.85 taxes included for new meters and sensors,

Carried

16/01/2024 – Grader and Tractor repair

WILLEMS, TERRY That the Village of Drake Council authorizes the Administrator to contact an equipment repair service provider to repair clutch and breaks on Grader and hydraulics on the tractor.

Carried.



17/01/2024 – Furnace Repair and maintenance Village's Shop and office

RICHARD, ERIN

That the Village of Drake Council authorizes the Administrator to contact a plumber and heating contractor to do maintenance and repair on both furnaces in the office and Village Shop.

Carried.

18/01/2024 - Waterworks Regulations training

ANDERSON, RORY

That the Village of Drake Council authorizes the Administrator to register herself and the Public Work & Transportation Supervisor for the Introduction to Waterworks regulations.

Carried.

19/01/2024 – SUMA Convention

NICHOLSON, PETER

THAT Administrator, Councillors Erika Thiele and Erin Richard be authorized to attend the SUMA convention in Regina from April 13 to 17, 2024 and THAT all expenses be paid according to schedule.

Carried.

20/01/2024 – Next Regular Meeting

THIELE, ERICA

Moved that the next Regular meeting of the Council of the Village of Drake be held on February 12, 2024, at the Village office on 117 Francis Street (4:30 p.m.)

Carried.

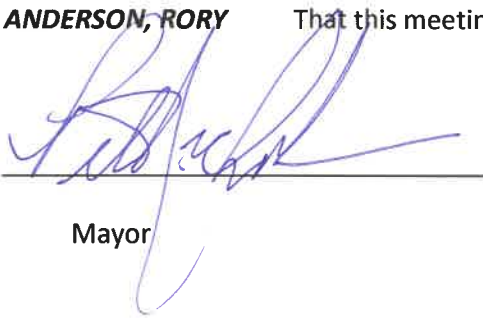
Adjournment:

21/01/2024 - adjournment

ANDERSON, RORY

That this meeting of the Council should now be adjourned at 6:42 p.m.

Carried.



Mayor



Administrator

