

**MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE
HELD ON NOVEMBER 29, 2023.**

PRESENT: MAYOR PETER NICHOLSON, RORY ANDERSON, ERICA THIELE, ERIN RICHARD, AND TERRY WILLEMS

REGRETS: Public Works Foreman – Trevor Bergen

STAFF: Administrator – Pierrette Woynarski

CALL TO ORDER:

A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR, PETER NICHOLSON AT 5:04 pm

Carried.

Public Work Foreman's Report

176/2023 Public Work Foreman's Report

RICHARD, ERIN That the Foreman's oral and written report be accepted as attached and filed accordingly.

Carried.

177/2023 -Agenda

THIELE, ERICA That the agenda be adopted as presented and amended.

Carried.

178/2023 – Adopt minutes, from October 17, 2023, regular meeting of council.

WILLEMS, TERRY That the minutes from the Regular Meeting of Council held on October 17, 2023, be accepted, and adopted as presented.

Carried.

Business arising:

156/2023 Watering trees That the Administrator contact Bob Bergen for the use/rental of his water cannon to water the newly planted trees. **Response from Mr. Bergen – Water canon no longer in operation.**

Financials:

179/2023 – Finances

THIELE, ERICA That the Village of Drake council members accept and approve the Statement of Financial Activities and the Bank Reconciliation, as presented. AND That the Accounts Payable, including Cheque numbers 7166-7204 & 7054 , plus EFT Manual 463-Man to 477-Man, totaling \$55,434.16 be approved for payment and form part of these Minutes.

Carried

Delegation: NONE



Correspondence:

- E.1 Amendments to SK Employment Act
- E.2 WSA – New Officer
- E.3 2022 Settlement Municipal sharing
- F.4 REACT – New GM
- F.5 STARS – Donations
- F.6 CPR – Dangerous Goods transportation
- F.7 Sask Tel – closing inactive emails
- F.8 CN Jansen Spur information Bulletin
- F.9 Ombudsman SK (included in pkg)

180/2023 - Correspondence

ANDERSON, RORY

That all Correspondences be accepted as presented and filed accordingly.

Carried.

Committee Reports:

- a) REACT (Terry)
- b) Wheatland Regional Library Board (Peter)
- c) Manitou Regional Park (Erica)
- d) Fire Board (Rory)
- e) Carlton Trail Health Foundation (Peter)
- f) MSMA (Erin)
- g) Housing Authority (Erica)
- h) Recreation Board (Erin)
- i) Revitalization committee (Erin & Erica)

181/2023 – Committee Reports

ANDERSON, RORY

That council accepts the oral reports as presented.

Carried.

Mayor's Report

Administrator Report

182/2023 – Administrator Report

RICHARD, ERIN

That we accept the administrator's oral report as presented.

Carried.

New Business:

183/2023 – 2023 – New toilet for Public Bathroom and office

ANDERSON, RORY

That the Administrator be authorized to contract Jim's plumbing to supply and install a toilet at the public bathroom and the women's Bathroom at Municipal office at approximately \$1000.00 for both.

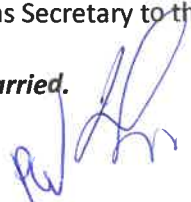
Carried.

184/2023 – Board of revision appointees

NICHOLSON, PETER

As per section 220(1) establishment of board of revision, and section 221 (1) Secretary of board of revision in the Municipalities Act, the Village of Drake Council members appoint, Nor Sask Board Services, being Tim Furlong, Kirby Fesser, Glen Neuert and Sabrina Saccucci as board members and Mike Ligtermoet as Secretary to the Board and pay the retainer fee \$250.00 for 2024."

Carried.



185/2023 – Professional fees re-imbusement

RICHARD, ERIN

THAT the Village of Drake council members approve of reimbursing the Administrator the Professional fees for the Advance Level 1, of \$250.00.

Carried.

186/2023 – Report from Rob Walcer – Land control for well #4

THIELE, ERICA

That the administrator pursues Mr. Walcer's recommendation in gaining land control for Well #4, and to contact the owner to reach an agreement.

Carried.

187/2023 – Reporting of lagoon "soft area"

RICHARD, ERIN

That the Village of Drake Council accepts the report from Lee Reinhart concerning the "soft area" by the lagoon. And that the report be attached and filed accordingly. And that the Administrator will direct the Supervisor to continue monitoring the area.

Carried

188/2023 – Public disclosure statements

NICHOLSON, PETER

That the Village of Drake council have signed and completed the public disclosure statements and filed according to section 142 The Municipalities Act

Carried.

189/2023 - Adoption of Bylaw Enforcement Complaint Policy and Procedure

ANDERSON, RORY

That the proposed, Bylaw Enforcement Complaint Policy and Procedure # GG – 05, presented by the Administrator, be approved.

Carried.

190/2023 - Adoption of Updated Waterworks Emergency Response Plan

RICHARD, ERIN

That the Updated Waterworks Emergency Response Plan be approved.

Carried.

191/2023 – Water and Sewer Management Policies Bylaw 2023-08

RICHARD, ERIN

That Bylaw 2023-08, known as the Water and Sewer Management Policies Bylaw, be read a "first time". A bylaw of the village of drake to manage and control construction, installation, use, consumption and discharge of a water and sanitary sewer system.

Carried.

192/2023 – Water and Sewer Management Policies Bylaw 2023-08

ANDERSON, RORY

That Bylaw 2023-08, known as the Water and Sewer Management Policies Bylaw, be read a "second time". A bylaw of the village of drake to manage and control construction, installation, use, consumption and discharge of a water and sanitary sewer system.

Carried.

193/2023 – Water and Sewer Management Policies Bylaw 2023-08

WILLEMS, TERRY

Moved that all Three Readings and that the Third and Final reading be given at this meeting to That Bylaw 2023-08, known as the Water and Sewer Management Policies Bylaw. A bylaw of the village of drake to manage and control construction, installation, use, consumption and discharge of a water and sanitary sewer system.

Carried.

194/2022 – SUMA Group Benefits Program Renewal

THIELE, ERICA

That the Council for the Village of Drake continue the enrollment for the employees in the SUMA Short- & Long-Term Disability, Group Life Insurance, Optional spouse Life, Optional Critical Illness, Extended Health Care, Dental family coverage for 2024 with premiums paid at cost sharing of 25% employee and 75% employer.

Carried.

195/2022 - Audit engagement letter and Fraud Statement

NICHOLSON, PETER

That the Council for the Village of Drake acknowledges, agrees, and signs the engagement letter from, Dudley & Company LLP And that Council has discussed and signed the Risk of Fraud document.

Carried.

196/2023 – Next Regular Meeting

THIELE, ERICA

Moved that the next Regular meeting of the Council of the Village of Drake be held on December 18 2023, at the Village office on 117 Francis Street (5:00 p.m.)

Carried.

Adjournment:

197/2023 - adjournment

RICHARD, ERIN

That this meeting of Council now be adjourned at 6:24 p.m.

Carried.



Mayor



Administrator