

**MINUTES OF A MEETING OF COUNCIL FOR THE VILLAGE OF DRAKE
HELD ON July 12, 2023.**

PRESENT: MAYOR PETER NICHOLSON, RORY ANDERSON, ERICA THIELE, ERIN RICHARD,

REGRETS: TERRY WILLEMS

STAFF: Administrator – Pierrette Woynarski
Public Works Foreman – Trevor Bergen

CALL TO ORDER:

A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR, PETER NICHOLSON
AT 5:03 pm

Carried.

Public Work Foreman's Report

096/2023 Public Work Foreman's Report

RICHARD, ERIN That the Foreman's report be accepted as attached and filed accordingly.

Carried.

097/2023 -Agenda

RICHARD, ERIN That the agenda be adopted as presented.

Carried.

098/2023 – Adopt minutes, from , June 14, 2023, regular meeting of council

ANDERSON, RORY That the minutes from the Regular Meeting of Council held on June 14, 2023, be accepted, and adopted as presented.

Carried.

Business arising:

099/2023 – Cemetery Bylaw and Rates

ANDERSON, RORY That Bylaw 2023-03, known as the Cemetery Bylaw, be read a first time". A Bylaw to provide regulations for the use, care, and maintenance of the Drake Cemetery and to set rates.

Carried.

100/2023 – Cemetery Bylaw and Rates

THIELE, ERICA That Bylaw 2023-03, known as the Cemetery Bylaw, be read a second time". A Bylaw to provide regulations for the use, care, and maintenance of the Drake Cemetery and to set rates.

Carried.

101/Cemetery Bylaw and Rates

RICHARD, ERIN Moved that all Three Readings and that the Third and Final reading be given at this meeting to Bylaw 2023-03, known as the Cemetery Bylaw, A Bylaw to provide regulations for the use, care, and maintenance of the Drake Cemetery and to set rates.

Carried.



Financials:

102/2023 – Finances

THIELE, ERICA

That the Village of Drake council members accept and approve the Statement of Financial Activities and the Bank Reconciliation, as presented. AND That the Accounts Payable, including Cheque numbers 7042-7078, plus EFT Manual 410-Man to 420-Man, totaling \$145,917.22 be approved for payment and form part of these Minutes.

Carried

Delegation:

103/2023 – Homeowner complaint

PETER NICHOLSON

That the Village of Drake council directs the administrator to write a letter to the property owner at 121 Francis Street requesting they address the two complaints, regarding overgrown weeds and grass, and excessive noise.

Correspondence:

- E.1 MSMA – Termination of Membership RM of Leroy
- E.2 SAMA – Primary Audit Report & Certificate of Confirmation
- E.3 Amendments to Occupational Health & Safety Provisions
- E.4 SUMA – EFAP
- E.5 SaskEnergy
- E.6 CPRail Dangerous Goods Report

104/2023 - Correspondence

RICHARD, ERIN That all Correspondences be accepted as presented and filed accordingly.

Carried.

Committee Reports:

- a) REACT (Terry)
- b) Wheatland Regional Library Board (Peter)
- c) Manitou Regional Park (Erica)
- d) Fire Board (Rory)
- e) Carlton Trail Health Foundation (Peter)
- f) MSMA (Peter & Erin)
- g) Housing Authority (Erica)
- h) Recreation Board (Erin)
- i) Revitalization committee (Erin & Erica)

105/2023 – Committee Reports

THIELE, ERICA That council accepts the oral reports as presented.

Carried.

Mayor's Report



Administrator Report

106/2023 – Administrator Report

ANDERSON, RORY That we accept the administrator’s oral report as presented.
Carried.

New Business:

107/2023 – A Bylaw Respecting Buildings Building Bylaw

THIELE, ERICA That Bylaw 2023-04, known as the Building Bylaw, “A Bylaw to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, was discussed and edited. To be tabled until the next meeting.

Carried.

108/2023 – SGI Insurance Policy

RICHARD, ERIN That the Village of Drake accepts the SGI insurance and Liability as presented by the Administrator. And that the added policy for the new playground structure at a cost of \$1211.00 for a total cost of \$30339.32.

Carried.

109/2023 –New hire

ANDERSON, RORY That the Village of Drake Council members approves of a new hire for the Part Time Assistant Administrator.

Carried.

110/2023 – Next Regular Meeting

ANDERSON, RORY Moved that the next Regular meeting of the Council of the Village of Drake be held on August 23, 2023, at the Village office on 117 Francis Street (5:00 p.m.)

Carried.

Adjournment:

111/2023 - adjournment

ANDERSON, RORY That this meeting of Council now be adjourned at 6:18 p.m.

Carried.



Mayor



Administrator

