

**MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE
HELD ON FEBRUARY 16, 2023**

PRESENT: MAYOR PETER NICHOLSON, RORY ANDERSON, ERIN RICHARD, AND TERRY WILLEMS

REGRETS: ERICA THIELE

**STAFF: Administrator – Pierrette Woynarski
Public Works Foreman – Trevor Bergen**

CALL TO ORDER:

**A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR; PETER NICHOLSON
AT 4:58 pm**

Carried.

Public Work Foreman's Report

019/2023 Public Work Foreman's Report

RICHARD, ERIN That the Foreman's report be accepted as attached and filed accordingly.

Carried.

020/2023 -Agenda

RICHARD, ERIN That the agenda be adopted as presented.

Carried.

021/2023 – January 19, Minutes

ANDERSON, RORY That the minutes from the Regular Meeting of Council held on January 19, 2023, be accepted, and adopted as presented.

Carried.

Business arising:

Financials:

022/2023 – Finances

WILLEMS, TERRY That the Village of Drake council members accept and approve the Statement of Financial Activities and the Bank Reconciliation, as presented. AND That the Accounts Payable, including Cheque numbers 6906-6938 , plus EFT Manual 354-Man to 367-Man, totaling \$39,306.92 be approved for payment and form part of these Minutes.

Carried

Delegation:

Correspondence:

- E.1 WCB Rate report
- E.2 CCBF report
- E.3 Prairies Economic Development
- E.4 MSMA

Business Arising from Correspondence:



023/2023 - Correspondence

WILLEMS, TERRY That all Correspondences be accepted as presented and filed accordingly.
Carried.

Committee Reports:

- a) REACT (Terry)
- b) Cemetery (Rory)
- c) Wheatland Regional Library Board (Peter)
- d) Manitou Regional Park (Erica)
- e) Fire Board (Rory)
- f) Carlton Trail Health Foundation (Peter)
- g) MSMA (Peter & Erin)
- h) Housing Authority (Erica)
- i) Recreation Board (Erin)
- j) Revitalization committee (Erin & Erica)

024/2023 – Committee Reports

ANDERSON, RORY That council accepts the oral reports as presented.
Carried.

Mayor’s Report

Administrator Report

025/2023 – Administrator Report

RICHARD, ERIN That we accept the administrator’s oral report as presented.
Carried.

New Business:

026/2023 – SUMA Convention

PETER NICHOLSON THAT the Administrator and Councillor Richard be authorized to attend the SUMA Convention in Saskatoon from April 16 to 19, 2023. THAT all expenses be paid according to schedule. AND THAT if Councillor Richard cannot attend the assistant may attend and the office be closed and advertised accordingly.
Carried.

027/2023 - Sage Accounting Training

RICHARD, ERIN That the Administrator be authorized to enroll the Assistant for the online comprehensive training with Sage Accounting (at a discount cost of \$356.00) AND that the Assistant is to pay half of this cost.
Carried.

028/2023 - transfer water and A/R balances over 90 days

PETER NICHOLSON That the Administrator be authorized to transfer these following Utility and A/R accounts to taxes:

<i>FRO001</i>	<i>\$30.00</i>
<i>0000161 0000</i>	<i>\$502.38</i>
<i>0000113 0010</i>	<i>\$403.00</i>
<i>0000017 0010</i>	<i>\$402.86</i>
<i>0000140 000</i>	<i>\$457.66</i>
<i>0000152 0020</i>	<i>\$132.96</i>

Carried.



029/2023 – Interest charges

RICHARD, ERIN

That the Village of Drake Council members authorizes the Administrator to apply interest on A/R over 90 days, exception of nonprofit organizations.

Carried.

030/2023 – Surveyors

ANDERSON, RORY

That the Village of Drake Council members authorizes the Administrator to accept the quote from Meridian to subdivide and transfer title from Horizon School division to Village of Drake on parcel Block A, Plan U2791

Carried.

031/2023 – Quote for Generator

WILLEMS, TERRY

That the Village of Drake Council members authorizes to budget and/or apply for funding for a new generator for the Water Treatment plant at a cost of \$15,250.00 AND that the Administrator is to approach Drake Meats for some contribution towards this generator.

Carried.

032/2023 – Next Regular Meeting

ANDERSON, RORY

Moved that the next Regular meeting of the Council of the Village of Drake be held on **March 16, 2023**, at the Village office on 117 Francis Street (5:00 p.m.)

Carried.


Adjournment:

033/2023 - adjournment

PETER NICHOLSON

That this meeting of Council now be adjourned at 6:13 p.m.

Carried.



Mayor



Administrator

